



## Board of Health of the Canton City Health Department

Regular Meeting  
Monday, March 24, 2014  
@ 12:00pm



**Public Health**  
Prevent. Promote. Protect.

### MEETING MINUTES

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#### **Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, March 24, 2014 at 1:11pm with a quorum present. An agenda item was added after Consideration of Resolution 2014-07 for *Approval of Consideration for an Agreement with the Aids Resource Center for an HIV Program*.

Dr. Hickman, Miss Snell and Dr. Dr. Lakritz were present. Also present was Jim Adams, Leigh Page and Christi Allen.

#### **Approval of Minutes of Meeting Held February 24, 2014**

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the minutes of the regular meeting held February 24, 2014. Motion passed unanimously.

#### **Approval of List of Bills Totaling \$157,561.18**

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$157,561.18. Motion passed unanimously. The bills were listed initially as \$157,786.22 on the agenda, but the amount was changed at the meeting.

#### **Consideration of Executive Session**

No executive session.

#### **Consideration of Approval of Recommendations of the Hearing Officer for Hearings Held on March 24, 2014.**

Mark Adams presented a couple changes to the Board in regards to the hearings. Dr. Lakritz moved and Ms. Snell seconded a motion to approve the amended hearings held on March 24, 2014. Motion passed unanimously.

#### **Consideration of Approval of Agreement between the Health Department and JH Consulting LLC for Emergency Preparedness**

Dr. Lakritz moved and Ms. Snell seconded a motion to approve the agreement between the Health Department and JH Consulting LLC for emergency preparedness. Motion passed unanimously.

#### **Consideration of Resolution 2014-07 Awarding Merit and Performance Pay Increases for Employees**

Dr. Lakritz moved and Ms. Snell seconded a motion to approve resolution 2014-07 awarding merit and performance pay increases for employees retroactive to January 1, 2014. Motion passed unanimously.

#### **Consideration of Approval of an Agreement with the Aids Resource Center for the HIV Program**

Dr. Lakritz moved and Ms. Snell seconded a motion to approve an agreement with the Aids Resource Center at an amount not to exceed \$15,000.00 for the HIV Program. Motion passed unanimously.

**Consideration of Approval of Out of District Travel**

Ms. Snell moved and Dr. Lakritz seconded a motion to approve the following out of district travel. Motion passed unanimously.

- a) Pamela Gibbs, Health Service Coordinator, for travel on 3/19/14 for a HIV Couples Testing Counseling Training in Columbus, Ohio at a cost not to exceed \$184.33 (2318) **Report of additional travel amount approved by Health Commissioner pursuant to section 207.23(b) of the Canton City Health Code**
- b) Gus Dria, Sanitarian III, for travel on 4/14/14 - 4/16/14 for an OEHA Annual Educational Conference in Worthington, Ohio at a cost not to exceed \$476.00 (77220 - \$130; 77240 - \$346)
- c) Patty McConnell, Sanitarian II, for travel on 4/14/14 - 4/16/14 for an OEHA Annual Educational Conference in Worthington, Ohio at a cost not to exceed \$476.00 (77220 - \$130; 77240 - \$346)

**Acceptance of Division Reports**

The division reports were reported before the meeting started since there was not a quorum present at 12:00pm. Dr. Lakritz moved and Ms. Snell seconded a motion to approve the division reports. Motion passed unanimously.

**Other Business**

Commissioner Adams informed the Board that Kathy Murphy, Public Health Clerk II for WIC, plans to retire at the end of 2014. Dr. Lakritz moved and Ms. Snell seconded a motion to accept Kathy Murphy's resignation as of December 31, 2014. Motion passed unanimously.

**Announcement of Next Meeting: Monday, April 28, 2014 @ 12:00pm**

The next regular scheduled meeting of the Board of Health of the Canton City Health Department will be on Monday, April 28, 2014 at 12:00pm at the Canton City Health Department.

**Adjourn**

Dr. Lakritz moved and Ms. Snell seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:26pm.

  
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President of the Board of Health

  
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Secretary to the Board of Health

4/28/2014  
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Date of Approval